**Spring 2024 PAEF Grant Application**

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| --- | --- |
| Name of Applicant(s) |  |
| Applicant(s) Position in PAISD |   |
| Contact phone number |  |
| Contact email address |  |

|  |  |
| --- | --- |
| Project Name |  |
| What type of grant is it? |  |

*Choose ONE of the following types of grants:*

***1.*** *Employee Development;* ***2.*** *Student Field Trip/Excursions;* ***3.*** *Classroom Enhancement/Innovation*

***4.*** *Classroom Expendables* ***5.*** *Campus/District Improvements*

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| --- | --- |
| If Employee Development grant is this training required by TEA?  |  |

|  |  |
| --- | --- |
| Purpose of Grant(one sentence summary) |  |

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| --- | --- |
| Number of Student Participants |  |
| Number of Adult Participants |  |
| $ Amount Requested from PAEF |  |
| Total Cost of Entire Project |  |
| Project Begin Date |  |
| Project End Date |  |
| Have these funds previously been requested from PAISD, Booster Club, PTO, etc? Was it partially funded? Was it declined? |  |

|  |  |
| --- | --- |
| ‘Signature’ of Applicant |  |
| Campus Principal/Administrator |  |

1. SUMMARY

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| 1 | Summary - Briefly explain why you are requesting the grant, what outcomes you hope to achieve, and how you will spend the funds if the grant is awarded. |  |

B. PROPOSAL INFORMATION

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| --- | --- | --- |
| 2 | Please state exactly what you are asking PAEF to fund. |  |
| 3 | Has PAEF previously funded this grant? If so, when and/or for how long? |  |
| 4 | Describe the target group and explain your method for reaching that group. |   |
| 5 | What are the goals of this project? |  |
| 6 | How will this promote educational excellence within PAISD? |  |
| 7 | Was this grant submitted in partnership with another grant? (Examples: Are you and your teaching partner both asking for the same thing? Are you and someone else attending the same conference?) |  |
| 8 | What is the timetable for implementation of the project? |  |
| 9 | How will you evaluate the proposed outcomes of your project? |  |
| 10 | In what ways can you demonstrate to PAEF & the public the implementation & success of the project? |  |

C. APPLICANT/ORGANIZATION INFORMATION

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| --- | --- | --- |
| 11 | What are your primary duties & responsibilities in PAISD? |   |
| 12 | What is your specific role in this project? |  |

D. FINANCIAL INFORMATION

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| --- | --- | --- |
| 13 | If the total project budget is greater than the amount requested, from what sources will the other necessary funds be obtained, and what funds have been raised to date? Priority consideration will be given to grant requests showing participatory or matching funds. |  |
| 14 | What financial resources will be available for the continuation of this project (if applicable). Consider the carrying costs of the project & from where those funds might be acquired. |  |

E. BUDGET

|  |  |  |
| --- | --- | --- |
| 15 | What is the detailed budget for this project? Be sure to include the cost of shipping & installation as applicable. |   |
| 16 | Related literature and/or references if available. (website links, youtube videos, etc.) |  |

*Related literature can also be attached. This includes but is not limited to: brochures, reviews, photographs, abstracts of studies, recommendations, websites, references, etc.*